Carroll County Board Meeting
301 N. Main St., Mt. Carroll, IL
Small Courtroom
October 15, 2026, at 9:30 a.m.

County Board Member Appel gave the Opening Prayer.

CALL TO ORDER-Chair Bickelhaupt called the meeting to order at 9:30 a.m.

PLEDGE OF ALLEGIANCE

ROLL CALL-Roll call shows Julie Bickelhaupt, William Iske, Susan Jacobs, David Soldat, Melinda Appel, Christopher Flikkema, Jason Beyers and Judy Fitzpatrick present.

PUBLIC COMMENTS-Pam Sorg of Mount Carroll expressed support for Carroll County Transit. Anthony Barker and Marvin Starzak of The Thomson Legion Post read a recently adopted Legion resolution, and each board member received a copy.

CONSENT AGENDA-

1. Approval of October 1, 2026, Meeting Minutes
2. Approval of Bills Paid in Vacation
3. Approval of Committee on Claims
4. Approval of Budget Transfers

Motion by Soldat, seconded by Jacobs to approve the September 17, 2026, Meeting Minutes, Bills Paid in Vacation and Budget Transfers and pull the Committee on Claims for further discussion on Department 11-22. Appel, Beyers, Flikkema, Iske, Jacobs, Fritzpatrick, Bickelhaupt and Soldat voted aye on roll call. Motion carried.

Following discussion of Department 11-22 claims, Jacobs moved to approve payment to Cardmember Services subject to receipt of itemized receipts and to Motorola Solutions, Inc. subject to preparation of an intergovernmental agreement with Shannon Fire. Fitzpatrick seconded the motion. Beyers, Flikkema, Soldat, Fitzpatrick, Appel, Jacobs, Iske and Bickelhaupt voted aye on roll call. Motion carried.

TABLED ITEMS-None

DEPARTMENT REPORTS

Animal Control-ACO Larson was not present.

Assessor-Chief Assessor Dimmick reported that Julie Petty is their new Deputy Assessor hire.

Circuit Clerk-Circuit Clerk Hiher reported that the ADA application to repair the handicap elevators has been sent.

County Clerk and Recorder-County Clerk & Recorder Buss advised no report.

Emergency Management-Emergency Management Director Klinefelter reported that an estimated 4,000 miles have been driven for ESDA business.

GIS-GIS Director Hughes advised no report.

Health Department-Dawn Holland advised no report.

Highway-A monthly report was submitted in the Board packet.

County Engineer Renkes advised the fuel agreement with Ag View FS will be signed soon.

The materials for the maintenance garage roof have been delivered and are being stored. There is no set date for the beginning of the project.

Probation-Chief Probation Managing Officer Brown reported that Carson Reese is their new Probation Officer hire.

Sheriff-A monthly report was submitted in the Board packet.

Sheriff Kloepping reported the following updates:

Department Operations
• Village of Shannon: 56.6 hours were logged.
• Dispatch: The center is now fully staffed following a new hire.
• K-9: Karo, the new K-9, arrived Monday. Training will begin October 25th.
• Fuel program: The department has enrolled in the WEX Fleet Fuel Card program for use only when out of the area.

Courthouse Maintenance
• The flagpole on the Courthouse roof was removed by crane.
• The lawn will likely need to be excavated to locate a leak from the water fountain.

State's Attorney-Assistant State's Attorney Conroy advised no report.

Transit-PCOM Mary Maszk advised no report.

Treasurer-Treasurer Hutchcraft advised no report.

Zoning/Zoning Board of Appeals- Zoning Officer Kramer reported that the recessed October 5th Zoning Board of Appeals meeting will resume October 19th at 6 p.m. at the Mount Carroll Library.

The Zoning Board of Appeals will meet on November 2nd at 6 p.m. at the Courthouse conference room to review a variance.

Zoning Officer Kramer advised she will be attending a Roundtable on October 22nd.

County Administrator-County Administrator Jachnicki reported he will be attending a CIRMA meeting on October 28th in Bloomington.

AFFILIATE REPORTS
Blackhawk Hills Regional Council-No report.
Best Employment Skills Team/Workforce-No report.
Community Mental Health Board-No report.
Emergency Telephone System Board-No report.
Health Board-No report.
Hotel/Motel Board-No report.
Jo Daviess/Carroll Co. Joint Action Solid Waste-No report.
LRA-No report.
NWILED- No report.
Senior Services Board-No report.
Tri-County Opportunities Council- No report.
United County Council of Illinois-No report.
Upper Mississippi River International Port District-No report.
Veterans Assistance Commission-No report.
Whiteside/Carroll & Jo/Carroll Enterprise Zone-No report.

COMMITTEE REPORTS
Ad Hoc Inmate Housing Committee-County Board Member Iske advised no report.

Ad Hoc Transit Garage Committee-County Board Member Flikkema advised no report.

Ad Hoc Planning and Development Committee-Chair Bickelhaupt reported that the committee met today to discuss a Zoning Board of Appeals update, the 2027-2032 Strategic Plan, the 2027 County Code Codification Proposal, and next steps. The next meeting is November 4th at 7:30 a.m. at the Highway Department.

Ad Hoc Highway Committee-County Board Member Appel advised no report.

Business

1. Chair Bickelhaupt presented the Carroll County Circuit Clerk appointment for approval for the term November 1, 2026, through November 30, 2028. County Administrator Jachnicki explained the Carroll County Republican Central Committee's selection process and identified Bridget O'Neill as its nominee. Jacobs moved to approve the appointment, seconded by Appel. The motion carried unanimously by voice vote.

2. County Administrator Jachnicki presented and explained the 2026 Operational Plan Interim Report.

3. Chair Bickelhaupt presented for Approval of Carroll County Trustee Resolutions. County Clerk Buss explained. Motion by Jacobs, seconded by Iske to approve. The motion carried unanimously by voice vote.

4. Chair Bickelhaupt presented for Approval of Governing Board Resolution authorizing the application for Capital Assistance Grant. PCOM Maszk explained. Motion by Beyers, seconded by Jacobs to approve. The motion carried unanimously by voice vote.

5. Chair Bickelhaupt presented for Approval of Resolution to transfer $20,465 from a "Non-Road" fund into the Matching Fund to meet the requirement of .045% of EAV levy during the year of 2024. Motion by Jacobs, seconded by Appel to approve the transfer with the funds coming from Fund 11(General) and Fund 55(Grants). Roll call vote listed Jacobs, Bickelhaupt, Appel, Fitzpatrick, Beyers, Flikkema, Iske and Soldat all voting aye. Motion carried.

6. Chair Bickelhaupt presented for Approval of the contract for snow removal on Army Depot Road with Ryan Rabb in the amount of $6,500. County Engineer Renkes explained. Motion by Iske, seconded by Jacobs to approve. Roll call vote listed Soldat, Iske, Bickelhaupt, Jacobs, Appel, Beyers, Fitzpatrick and Flikkema all voting aye. Motion carried.

7. Chair Bickelhaupt presented for Approval of Bridge Aid Resolution for the contract to line the culvert located on Morrison Road Section Number 26-00108-00-SM in the amount of $75,000. County Engineer Renkes asked for the Board to table till next board meeting. Motion by Jacobs, seconded by Fitzpatrick to table. The motion carried unanimously by voice vote.

8. **Budget Presentations**
   - County Administrator Jachnicki informed the Board that our medical insurance broker, John Bickelhaupt will present the policy renewal at the November 5, 2026, Board meeting.

- Sheriff Kloepping presented budget requests for Fund 11 (General)Department 1(Courthouse upkeep) and 20(County Sheriff), Funds 31(DUI),37(Public Safety), 43(Court Security), 58(Squad car), 66(Sheriffs fees), 67(Commissary), 68(Sheriff trust), 73(K-9), 75(Failure to appear), 76(Sex offender registry), and 82(Sheriff LEO fund).

- 911 Director Magill presented the budget request for Fund 41(911).

- County Treasurer Hutchcraft presented budget figures for all Carroll County personnel.

- County Treasurer Hutchcraft presented the budget figures for Fund 19(FICA) and Fund 20(IMRF).

- County Administrator Jachnicki presented the budget figures for Fund 34(Liability Insurance).

- County Administrator Jachnicki presented the budget request for Fund 11(General) Department 37(Capital Improvements).

- County Administrator Jachnicki presented the budget request for Fund 85(Capital Projects).

9. Chair Bickelhaupt requested Approval to display the draft 2026-2027 Budget for 30 days. County Administrator Jachnicki requested authority for himself and County Treasurer Hutchcraft to correct inaccurate figures and make changes discussed at this or previous meetings. The Board granted this authority by consensus. Motion by Iske to approve, seconded by Jacobs. The roll call listed Bickelhaupt, Iske, Flikkema, Jacobs, Appel, Soldat, Beyers and Fitzpatrick all voting aye. Motion carried.

Executive Session-None

Chair Report-Chair Bickelhaupt advised no report.

Appointments-None

Motion by Iske, seconded by Jacobs to adjourn at 12:23 p.m. Motion carried.

Minutes submitted by Amy R. Buss, County Clerk and Recorder